



MORRIS BROWN
COLLEGE

2024 ANNUAL SECURITY REPORT



MORRIS BROWN COLLEGE
1881

643 Martin Luther King Jr. Drive, N.W. Atlanta, Georgia 30314-4140
www.morrisbrown.edu

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MISSION STATEMENT

Morris Brown College Mission Statement

Morris Brown College was founded on Christian principles in 1881 by the African Methodist Episcopal Church and is chartered by the State of Georgia as a private, coeducational, liberal arts college engaged in teaching, research, and public service in the arts, humanities, social and natural sciences and professional programs.

The mission of Morris Brown College is to provide educational opportunities in a positive and nurturing environment that will enable its students to become fully functional persons in our global society. The College prepares graduates to live meaningful and rewarding lives, thereby enabling them to make socially constructive and culturally relevant contributions to society.

Morris Brown College, in its commitment to academic excellence, provides experiences that foster and enhance intellectual, personal, and interpersonal development for students who have demonstrated the potential to compete in a challenging undergraduate liberal arts program of study.

Faith Statement

College Seal and Motto: To God and Truth

Faith Statement: Morris Brown College hereby affirms its historical affiliation with the African Methodist Episcopal Church (AME). In fulfillment of its mission as an institution of higher education, steeped in the foundational beliefs of The AME Church; Morris Brown College is committed to the motto of “*God Our Father, Christ Our Redeemer, the Holy Spirit Our Comforter, Humankind Our Family.*”

GENERAL INFORMATION ABOUT CAMPUS SAFETY AND SECURITY

Campus Crime Reporting (Clery Act)

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), codified at 20 U.S.C. 1092 (1) as part of the Higher Education Act of 1965 (HEA), requires that colleges and universities disclose policy information and crime statistics as part of a campus security report published annually by each institution.

The "Clery Act," was signed in 1990 and is named in memory of 19-year-old Jeanne Clery, who was raped and murdered in her college dorm in 1986. Jeanne's parents, Connie, and Howard discovered that students had not been told about 38 violent crimes on the campus in the three years before her murder. They joined with other campus crime victims and persuaded Congress to enact this law. The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights and was amended again in 1998 to expand the reporting requirements. Amendments were made to the Clery Act (Violence Against

Women Reauthorization Act ("VAWA")/Campus SaVE Act) in 2014, which imposed additional requirements on IHEs effective 2015.

The Clery Act seeks to ensure that parents, students, and other members of the campus community are adequately informed about crimes on or near campuses, campus security policies and procedures, and what institutions are doing to keep concerned individuals informed. The law covers public and independent institutions of post-secondary education participating in federal student aid programs authorized under Title IV of HEA. Failure to comply can result in fines or loss of Title IV eligibility.

Morris Brown College takes seriously the safety, security, and well-being of the College community. We believe in transparency by providing our campus community members with criminal statistics according to the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). This annual report contains emergency management information, campus crime statistics and critical campus safety information such as policies, crime prevention, crime reporting, and resources to aid you in becoming more safety minded.

Annual Notification

Morris Brown College publishes and distributes this report annually to current and prospective employees and students via email.

In addition, paper copies of this annual report are available upon request from the Morris Brown College Security Department., 643 Martin Luther King, Jr. Drive. N.W, Atlanta, GA 30314, 404-713-9684. The Morris Brown College Annual Campus Crime Report may also be obtained on the Morris Brown College website at [Financial Aid – Morris Brown College](#)

Timely Warning Reports

Morris Brown College will provide timely warning notices to the campus community whenever the College considers a crime to pose a serious or continuing threat to students and employees. The decision to issue a timely warning shall be decided on a case-by-case basis and is made by the Executive Director of Campus Operations & Facilities after considering all the facts. If the threat is sudden and serious, a warning will be issued immediately and will be continually updated until the threat is contained or neutralized. If a threat is not immediate, the warning will be fully developed and distributed after that point in time. In some cases, Morris Brown College may have to keep some facts confidential to avoid compromising an on-going investigation. The warning will withhold the names of victims as confidential information.

The notice will be issued through the Morris Brown Text Messaging System in Populi to students, faculty, and staff. Related information may be posted to the Morris Brown College website and social media pages. Campus Alerts may also be posted in campus buildings, when deemed necessary. The Executive Director of Campus Operations & Facilities will send a copy of the Crime Alert to the President of the College for review and distribution to the members of the Board of Trustees, as deemed necessary and appropriate. Appropriate follow-up notices will be issued, as necessary.

College Closings and Cancellations

The College will provide time and updates on any campus closings or delays due to inclement weather through the following outlets, among others: Television –WSB and other local stations, College System Homepage – www.morrisbrown.edu, [MBC social media pages](#), and/or [the text messaging system in Populi](#).

Reporting Crimes or Emergencies

The College has several ways for campus community members and visitors to report crimes, serious incidents, and other emergencies to the appropriate College officials. Regardless of how and where you decide to report these incidents, it is critical for the safety of the entire Morris Brown College community that you immediately report all incidents to Jerome Rowland, Executive Director of Campus Operations & Facilities, 404-458-6085, ext. 2014 (work) or 470-470-0999 (mobile) to ensure an effective investigation and appropriate follow-up actions, including issuing a Crime Alert or emergency notification.

Voluntary, Confidential Reporting

If crimes are never reported, little can be done to help other members of the community from also being victims. We encourage Morris Brown College community members to report crimes promptly and to participate in and support crime prevention efforts. The Morris Brown College community will be much safer when all community members participate in safety and security initiatives. If you are the victim of a crime or want to report a crime you are aware of but do not want to pursue action within the College or criminal justice system, we ask that you consider filing a report. Depending upon the circumstances of the crime you are reporting, you may be able to file a report while maintaining confidentiality. The purpose of a confidential report is to comply with your wish to keep your personal information confidential, while taking steps to ensure your and others' safety. The confidential reports allow the College to compile accurate records on the number and types of incidents occurring on campus. Reports filed in this manner are counted and disclosed in the Annual Security Report. In limited circumstances, the College may not be able to assure confidentiality and will inform you in those cases. Anyone may call the Security Department at 404-713-9684 to report concerning information. Callers may remain anonymous.

While Morris Brown College prefers that community members promptly report all crimes and other emergencies directly to Jerome Rowland or 911, it also recognizes that some may prefer to report to other individuals or University Officers. The Clery Act recognizes certain University officials and offices as "Campus Security Authorities" (CSA).

The following CSAs are available to individuals reporting crimes:

Carlton White-Security Officer (Security Enforcement Reporting) 404-713-9684 or ext. 2053

Terrance Miller-Security Officer (Security Enforcement Reporting) 404-713-9684 or ext. 2053

Walter Cross- Security Officer (Security Enforcement Reporting) 404-713-9684 or ext. 2053

Devon Elders- Security Officer (Security Enforcement Reporting) 404-713-9684 or ext. 2053

Sammie Mays- Security Officer (Security Enforcement Reporting) 404-713-9684 or ext. 2053

Ivy Word- Director of Community Standards & Career Development, Title IX Coordinator (Incident Reporting-Sexual Misconduct by Students) 404-458-6085, ext. 2060

Melody Austin- Executive Director of Human Resources (Incident Reporting- Sexual Misconduct by Faculty/Staff) 404-458-6085, ext. 2056

According to the Clery Act, pastoral and/or professional counselors who are appropriately credentialed and hired by Morris Brown College to serve in a counseling role are not considered Campus Security Authorities when they are acting in the counseling role. As a matter of policy, the College encourages pastoral and professional

counselors to notify those whom they are counseling of the voluntary, confidential reporting options available to them.

Morris Brown College maintains a close relationship with local law enforcement, and if necessary, the Executive Director of Campus Operations & Facilities or other designee will contact the emergency response unit of the local police department by dialing 911. The administrator to whom the crime or emergency is reported will make written notation, including names, date and time of the reported incident and will remain on duty to assist the police in establishing details of the incident reported. This notation will be provided to the Executive Director of Campus Operations & Facilities to be added to the Security Department's crime log. In the absence of all Campus Security Authorities, reporting of criminal actions, and/or emergencies to the appropriate law enforcement agencies should be undertaken directly by the employee or student who has either been victimized or has observed an alleged criminal action or emergency.

Access to Campus Buildings and Unauthorized Entry

Access to the College campus is limited only to members of the College community (i.e., faculty, students, administrators, staff), authorized guests of the College, and those having legitimate business with the College. Morris Brown College Security Officers are authorized to challenge visitors on campus grounds or in campus buildings in circumstances when it is appropriate. Members of the College are expected to always possess College ID while on campus and should be prepared to cooperate in providing the identification, if requested.

Unauthorized entry into Morris Brown College property, including entry into college-owned facilities and buildings and the unauthorized use of keys or access cards for access to college buildings or rooms, is prohibited. Individuals violating this policy will be subject to appropriate discipline and, if applicable, criminal prosecution.

Security

Morris Brown College employs security personnel that provide a secure and safe environment for students, faculty, staff, and others on campus. Security services are provided on a 24-hour, 7-day a week basis. Moreover, the building/campus has security cameras throughout for additional monitoring and safety. Security personnel do not have the authority to arrest individuals. Some security personnel have a permit to carry, and some do not.

The campus is nestled within a quiet community. Institutional personnel, area residents and city police are watchful and protective of the campus operations. The Atlanta Police Department officers also patrol near the campus and nearby residential areas regularly and on a normal basis. The parking lots and facilities are well lit and safe.

The Campus Security personnel patrol the buildings and campus during the day and night. The Security Department maintains an Incident Report (Crime Log) binder in the Security Department area, located in the Dr. Gloria L. Anderson Multi-Purpose Complex. The Incident Report is used in collecting criminal statistics used in the Annual Security Report.

The Security Department phone number is 404-713-9684. The email address is security@morrisbrown.edu. Jerome Rowland, Executive Director of Campus Operations & Facilities, oversees the Security Department and can be reached at Jerome.Rowland@morrisbrown.edu, 404-458-6085, ext. 2014 (work) or 470-470-0999 (mobile).

Security Escorts

Security Department security officers offer a walking escort service on a 24-hour basis for Morris Brown College students, staff, administrators, and faculty. A safe escort between any two locations on Morris Brown property

will be provided, as well as the area immediately surrounding campus. For a safe escort, please contact the Security Department.

Campus Emergency Response Plan

Morris Brown College has a Campus Emergency Response Plan in place to prevent and deal with crises and emergencies that happen on the campus. All administration, staff, instructional personnel, and students are expected to follow the procedures specified in the Plan. The best protections against campus crime are a strong security presence; an aware, informed, and alert campus community; and a commitment to reporting suspicious activities and using common sense when carrying out daily activities. Morris Brown College strives to be a safe place to learn, work and grow.

Annually, Morris Brown will conduct a fire drill at the administrative building. The drill will comply with the applicable safety guidelines. The College will host an in-house session no less than once a year on the Campus Emergency Response Plan. Also, the Campus Emergency Response Plan will be made available on the College web page. The Executive Director of Campus Operations & Facilities is responsible for testing the emergency response and evacuation procedures on at least an annual basis, including tests that may be announced or unannounced, publicizing its emergency response and evacuation procedures in conjunction with at least one test per calendar year and documenting, for each test, a description of the exercise, the date, time, and whether it was announced or unannounced.

Safety Educational Programs & Campaigns

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security, and the security of others.

New Student Orientation

During the New Student Orientation, all new students are informed of services offered by the Office of Community Standards & Title IX and the Security Department. Students participate in special topic seminars via video and slide presentations on the Title IX policy, Clery Act rights, conduct and safety protocols.

More specifically, students receive in-person training on the definitions of sexual based harassment, sexual assault, dating violence, stalking, consent, bystander intervention techniques, and risk reduction. Students are asked a series of review questions to ensure understanding. Following this session, students are invited to participate in a unique new student presentation with area institutions that also involves additional Title IX information, specifically focusing on where/how to locate Title IX offices and resources on area campuses and the importance of consent.

Campus-wide Campaigns

Throughout school year, the Title IX Office continues to focus on stressing the importance of consent, bystander intervention, reducing assault and victimization, through campus-wide campaigns during national hazing prevention week in the fall and denim day in the spring. Students are provided resource guides and/or informational videos or programs.

The Health & Wellness, Safety & Facilities Committee provides employee training on topics such as Active Shooter Training, Lock-down Procedures, etc.

Safety Tips

If you are concerned for your safety, contact local law enforcement. When on campus contact the Security Department at 404-713-9684 and when off-campus contact local police by dialing 911.

Off Campus Housing

If you live off campus, consider speaking to your landlord about increased safety measures that can be implemented in your unit. Consider staying with a friend or family member until your concerns are resolved.

Schedule

Inform your friends and family members of your schedule as well as what time they should expect to see you or hear from you, especially if you are experiencing domestic violence, dating violence and or stalking.

Employment

If you are employed, consider speaking to your supervisor about the availability of an alternative work schedule or assignment relocation to make it more difficult for someone to find you. Provide a picture of the person you are concerned about to those around you, so they can identify the person.

Travel to Work or School

Consider alternative routes of travel to school, work, and home. Safety escorts are available on campus by contacting the Security Department at 404-713-9684

Search and Seizure Policy

This policy statement applies to vehicles, office space used by students/student organizations and/or any other student property housed or physically located on property owned, leased, rented, or otherwise occupied by Morris Brown College. Students' property will be searched if there is reason to suspect that some criminal activity is in process, or occupants are, or have been, involved in a violation of college policy. If circumstances so warrant, e.g., where the officer or other college official has a reasonable belief that there is imminent danger to life or person, or where there is a reasonable belief that criminal activity is occurring and delay in entering the premises will result in the destruction of evidence, a search warrant is not necessary.

Weapons on Campus

Firearms, Firecrackers/Fireworks & other Weapons: These are prohibited at Morris Brown College.

Any device that could cause harm to others is strictly prohibited from the College campus or any location where the College may participate in an event. Firearms and other weapons, although not all-inclusive, include pistols, rifles, knives, and “homemade” devices.

The College reserves the right for Security Department Officers to inspect any person, baggage (backpacks), automobile and any other item that may appear to be suspicious by a Security Officer. Individuals are required to, immediately, report perceived suspicious or unusual behavior by anyone on campus to the Security Department Office. Any individual exhibiting such behavior is not to be approached. Once reported, the Security Department Office will respond as quickly as possible.

Any individual violating the College’s Weapons Policy will be subject to immediate disciplinary action or termination/suspension as applicable. Additionally, if a firearm or other weapon is discovered and the individual responsible does not hold a proper permit, the Security Department Office will hold the individual and contact proper law enforcement officials for further action.

ALCOHOL & DRUGS: POLICIES AND ABUSE PREVENTION

Statement on Drug-Free Environment

In accordance with the Drug-Free Schools and Communities section of the Higher Education Act of 1965, as amended, Morris Brown College provides the following notification to all its students and employees:

Illegal Drugs - Federal and State laws on drug abuse provide for stringent penalties for illegal possession, manufacture, cultivation, sale, transportation, use of and administration of any narcotic drug; more stringent penalties for those convicted of previous narcotics offenses than for first offenders; and extremely stringent penalties for those who in any way involve minors in the use of narcotics. A person is subject to prosecution if he/she illegally uses or is under the influence of narcotics or knowingly visits a place where illegal narcotic use is occurring.

Alcohol - The College's policy with respect to alcohol follows the laws of the State of Georgia and the City of Atlanta. These laws and regulations govern all persons, regardless of age or status. State and city laws, prohibit (1) the purchase or sale to, possession of, or consumption of alcoholic beverages by anyone under age 21; (2) the serving of alcohol to an already intoxicated person; and (3) the manufacture, use of or providing of a false state identification card, driver's license, or certificate of birth or baptism for the purpose of purchase. If convicted for violating these laws, punishment—up to and including a jail sentence—may result.

Note: In addition to City and State prohibitions, Morris Brown College prohibits the sale, use or possession of alcoholic beverages and cigarettes and other nicotine products on campus or at any school-sponsored event. and other nicotine products on campus or at any school-sponsored event. Organizations violating this policy may be subject to administrative action ranging from probation to removal of official recognition. Individuals who violate these provisions are subject to disciplinary action up to and including suspension or expulsion.

Disciplinary Sanctions: The College can take disciplinary action, up to and including suspension or expulsion, against any student who sells or knowingly possesses any illegal drug or alcohol while on campus property. College action may be taken whether civil or criminal authorities take independent action. Conviction or acquittal in a criminal court does not necessarily preclude College disciplinary action. Faculty and staff sanctions can range from suspension up to and including termination.

Advertisements and Promotions

Publications of any type and in any college-sanctioned media must not accept or contain commercial advertising or other materials that promotes, depicts, or encourages the consumption, use, or purchase of alcoholic beverages or controlled substances. Moreover, neither the College's name, the names of its organizations, nor its logos, mascots, marks, or other identifying indicia may be used in conjunction with any materials, references, or imagery, including commercial sponsorship, related to the consumption, use, or purchase of alcoholic beverages or controlled substances.

Alcohol and Drug Abuse Prevention and Counseling

Morris Brown College has a drug and alcohol prevention program, MBC CHOICE, that is available to students and employees. Please contact Choice@Morrisbrown.edu for more information or go to [About MBC Choice – Morris Brown College](#).

Drug and alcohol counseling, treatment, and rehabilitation programs for students are available from community sources. Morris Brown College has a formal relationship with St. Joseph Mercy Care also known as Mercy Care. Address--424 Decatur St SE, Atlanta, GA 30312--Phone: (678) 843-8600. Programs regarding drug and alcohol

abuse are offered by the College on an on-going basis and are open to all members of the college community. Alcohol and drug counseling programs are available to the campus community through the college. Participation in counseling programs is strictly confidential.

Health Risks

Various health risks are associated with the use of illicit drugs. Some of the more common risks may be found at [Drug Fact Sheets | DEA.gov](#)

DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT OR STALKING

Title IX Notice of Non-Discrimination

As a recipient of federal financial assistance for education activities, Morris Brown College is required by Title IX of the Education Amendments of 1972 to ensure that all its education programs and activities do not discriminate based on sex/gender. Sex includes sex, sex stereotypes, gender identity, gender expression, sexual orientation, and pregnancy or parenting status. Morris Brown College also prohibits retaliation against any person opposing discrimination or participating in any discrimination investigation or complaint process internal or external to the institution. Sexual harassment, sexual assault, dating and domestic violence, and stalking are forms of sex discrimination, which are prohibited under Title IX and by the Morris Brown policy.

Policy on the Prohibition of Sexual Base Harassment & Assault

Morris Brown College will take action to prevent and eliminate sexual harassment & assault. Such conduct is subject to disciplinary action and/or termination. Sexual harassment includes, but is not limited to, unwanted sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature; any act that contributes to a workplace or learning environment that is hostile, intimidating, offensive, or adverse because of the sexual nature of the conduct; or the conditioning of an act, decision, evaluation, or recommendation on the submission to or tolerance of any act of a sexual nature. Sexual assault includes, but is not limited to, the unwanted act of the above behaviors.

The prohibition against sexual harassment & assault applies to all transactions of college business, whether on or off campus. Individuals are encouraged to report a formal complaint about sexual harassment & assault to the Office of Community Standards for investigation or an informal report to a trusted college official and as a mandated reporter, they will inform the proper office.

Title IX Policy

This Policy protects all members of the Morris Brown College community from Title IX violations and any related misconduct while such members are on the property or participating in college-related activities. Members of the college community protected by this policy include, but are not limited to, its community members including students, faculty, staff, administrators, and applicants for admission and/or employment.

DEFINITIONS RELATED TO THE POLICY:

Allegation - a statement by a complainant alleging an act of sexual misconduct, discrimination, harassment, or any other related misconduct.

Complainant - the person filing a complaint alleging that they have been subject to discrimination, harassment, or related misconduct.

Complaint - formal notification, in writing, alleging that discrimination, harassment, or related misconduct has occurred.

Discrimination - for the purpose of this policy, discrimination is described as an action that occurs when an individual or group is treated unfavorably or unequally based upon a protected status or characteristic including but not limited to having a disability; discrimination can occur under this policy in either an employment or an educational context.

Harassment - for the purpose of this policy, harassment is defined as a type of discrimination that occurs when unwelcome verbal, visual, physical, electronic, or other conduct based on an individual's or group's protected status or characteristic is sufficiently serious to significantly interfere with that individual's or group's ability to participate in or benefit from programs, activities, or their terms and conditions of employment.

Protected Status/Characteristics – for the purpose this policy, protected status/characteristics is defined as: age, color, national and ethnic origin, sexual orientation, race, religion, creed, disability, gender, gender expression, marital status, pregnancy, status with regard to public assistance, veteran status, and sex.

Respondent - the person or office, program, department, or group against whom the allegation or complaint is made; i.e., the individual(s), organizational unit(s), or group(s) accused of discrimination, harassment, or related misconduct.

Receiver – for the purpose of this policy, the receiver is defined as the individual who receives the initial complaint.

Retaliation - any materially adverse action taken or threatened against an employee, student, or campus affiliate because the individual has, in good faith, filed a complaint or grievance; per the MBC Non-Retaliation Policy, good faith reporting is a reasonable and sincere belief that the information provided is true. Individuals are also protected from retaliation for making good faith requests for accommodations. A claim of retaliation will be resolved under the MBC Non-Retaliation Policy.

This policy addresses Title IX Sexual Harassment, which encompasses all the prohibited conduct described below that occurs on the basis of sex and meets all the following requirements:

- Occurs within the United States; and
- Occurs within the College's education program or activity, meaning a) locations, events, or circumstances over which the College exercises substantial control over both the respondent and the context in which the Title IX Sexual Harassment occurs, and
- At the time of filing a complaint, a complainant is participating in or attempting to participate in the education program or activity at the college.

Allegations of sexual misconduct that do not fall under this policy because they do not constitute prohibited conduct as defined in this section may be reported as a conduct issue.

In determining whether alleged conduct violates this policy, the College will consider the totality of the facts and circumstances involved in the incident, including the nature of the alleged conduct and the context in which it occurred. Any of the prohibited conduct defined in this policy can be committed by individuals of any gender, and it can occur between individuals of the same gender or different genders. It can occur between strangers or acquaintances, as well as people involved in intimate or sexual relationships.

The prohibited behaviors listed below are serious offenses and will result in discipline. Prohibited conduct involving force, duress, or inducement of incapacitation, or where the perpetrator has deliberately taken advantage of another individual's state of incapacitation, will be deemed especially egregious and may result in expulsion or termination of employment. The respondent's consumption of alcohol or the use of illegal substances does not constitute mitigating circumstances when it contributes to a violation under this policy.

Prohibited behaviors are:

- **Quid Pro Quo Sexual Harassment:** An employee of the College conditioning the provision of an aid, benefit, or service of the College on an individual's participation in unwelcome sexual conduct.
- **Title IX Sexual Harassment:** Unwelcomed sexual conduct determined to be so severe, pervasive, and objectively offensive that it effectively denies an individual equal access to the College's education programs or activities.
- **Sexual Assault:** Any sexual act directed against another person without consent, including instances where a person is incapable of giving consent. Sexual assault can occur between individuals of the same or different sexes and/or genders. This includes rape, sodomy, sexual assault with an object, fondling, incest, and statutory rape.
- **Dating Violence:** Violence committed by an individual who is or has been in a social relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on the reporting individual's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the individuals involved in the relationship. This includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- **Stalking:** Engaging in a course of conduct directed at a specific individual that would cause a reasonable person to: (a) fear for the individual's safety or the safety of others; or (b) suffer substantial emotional distress.

For purposes of this policy, consent is defined as follows:

Consent and Incapacitation. The College considers consent as a voluntary, informed, un-coerced agreement through words or actions freely given, which could be reasonably interpreted as a willingness to participate in mutually agreed-upon sexual acts; consensual sexual activity happens when each partner willingly and affirmatively chooses to participate.

Indications that consent is not present include: when physical force is used or there is a reasonable belief of the threat of physical force; when duress is present; when one individual overcomes the physical limitations of another individual; and when an individual is incapable of making an intentional decision to participate in a sexual act, which could include instances in which the individual is in a state of incapacitation.

Important points regarding consent include:

- Consent to one act does not constitute consent to another act.
- Consent on a prior occasion does not constitute consent on a subsequent occasion.
- The existence of a prior or current relationship does not constitute consent.
- Consent can be withdrawn or modified at any time.
- Consent is not implicit in an individual's manner of dress.
- Accepting a meal, a gift, or an invitation for a date does not imply or constitute consent.
- Silence, passivity, or lack of resistance does not necessarily constitute consent.

For purposes of this policy, incapacitation (or incapacity) is the state in which an individual's perception or judgment is so impaired that the individual lacks the cognitive capacity to make or act on conscious decisions. The use of drugs or alcohol can cause incapacitation. An individual who is incapacitated is unable to consent to sexual activity. Engaging in sexual activity with an individual who is incapacitated and therefore unable to

consent, where an individual knows or to have reasonably understood that the individual is incapacitated, constitutes Title IX Sexual Harassment as defined by this policy.

Procedure

Complainant Rights:

A complainant, respondent, and/or witness may file a complaint to any official representative of the College, however as mandated reporters, the receiver of the complaint is required to relay the information to the appropriate Title IX office. After making a complaint, the complainant, may request any of the follow supportive measures or confidential resources:

- Emergency removal/distancing from proximity of the accused
- Counseling
- Coursework extensions/modifications of workload and attendance
- Campus escort/increase security
- Assistance in filing a criminal complaint
- Leave of absence

Complainants and other reporting individuals are encouraged to report any violation of this policy as soon as possible by filling out the incident form located on the website which will go to the appropriate office - the Title IX Compliance Coordinator or the Executive Director of Human Resources (the receivers) to maximize the College's ability to respond promptly and effectively. Although reports and formal complaints may be made at any time without regard to how much time has elapsed, if the involved parties are no longer in attendance or employee at the time of the report or formal complaint the College may not be able to gather evidence sufficient to reach a determination as to the formal complaint and/or to take disciplinary action. However, the College will still seek to provide support for the complainant and seek to take steps to end the prohibited behavior, prevent its recurrence, and address its effects.

Assessment, Investigation and Dismissal of Formal Complaints:

Upon receipt of a formal complaint, the Title IX Coordinator will respond to any immediate health or safety concern raised; if there is no immediate health or safety concern the Title IX Coordinator will conduct an initial assessment (within 10 business days) to determine if the complaint falls under this policy. Following the initial assessment, the Title IX Coordinator may take any of the following actions:

If the allegation forming the basis of the formal complaint would, if substantiated, constitute prohibited conduct as defined in this policy, the Title IX Coordinator shall work with the appropriate offices to implement supportive measures and provide confidential resources, this may include things like distancing/removal and/or assistance with making a formal complaint to law enforcement, etc. In addition, the Title IX Coordinator will forward the complaint to the Title IX Investigator to initiate an investigation of the allegations under this policy and make a recommendation based on substantiation. However, if the complaint is deemed appropriate for the alternative resolution process, the matter may instead be referred to the alternative resolution process described below.

If the allegation forming the basis of the formal complaint would not, if substantiated, constitute prohibited conduct as defined in this policy, the Title IX Coordinator will dismiss the formal complaint from the Title IX conduct process and refer it to the Code of Conduct.

At any time, the College may dismiss a formal complaint if:

- The complainant notifies the Title IX Coordinator in writing that the complainant wishes to withdraw the formal complaint or any allegations therein.

- The respondent is no longer enrolled or employed by the college.
- Specific circumstances prevent the college from gathering sufficient evidence to reach a determination as to the formal complaint or the allegations therein.
- Upon dismissal, the University shall promptly send written notice of the dismissal with the stated reason(s) for the dismissal.

The determination regarding dismissal becomes final on the date of the written decision notice; a complainant cannot file a formal complaint under this policy concerning the same alleged conduct.

Conflict of Interest:

All individuals who have responsibilities in the assessment and investigation process under this policy must be free of any conflict of interest or bias for or against complainants and will be trained as provided by federal regulations. Parties will be notified throughout the assessment and investigation process of the identities of the individuals serving as the assessors, investigators, judicial/sanction member(s), and appeal member(s). If an individual has concerns that one or more of the individuals performing one of the aforementioned roles has a conflicting interest or is biased must report those concerns to the Title IX Coordinator within 48 hours of being notified of their identities and include a brief explanation of the basis for the conflict or bias concern. The Title IX Coordinator will assess the allegations of conflict or bias to determine whether the identified individual(s) can fulfill their duties in an impartial way; if the College’s Title IX Coordinator concludes that the facts and circumstances support the claim of conflict or bias, the pertinent individual(s) will not participate in the case.

Confidentiality:

Morris Brown College recognizes the importance of confidentiality. Breaches of confidentiality compromise the college’s ability to investigate and resolve claims of sexual misconduct, discrimination, harassment, and any other related misconduct. Receivers/investigators, mediators, members of judicial committee, and any others participating in the process on behalf of the complaint and investigation shall keep the information obtained through the process confidential; participating parties will sign a confidentiality document agreeing not to discuss matters of the complaint and investigation with others outside of the proceedings. This policy permits no person to comment publicly on any proceedings or respond to social media or the media questioning the accusations/complaints.

Disciplinary Actions:

In cases where there is a finding of a violation of this Policy, the Title IX Investigator, the Judicial Committee, and the Office of Community Standards will work together to enact the appropriate disciplinary action(s) and sanction(s). Any participating party has the right to appeal using the College’s appeal or grievance process within 10 business days of the first determination. The appeal/grievance will go before an appointed receiver, and they will determine if an appeal/grievance is warranted under the grounds of the College’s appeal and/or grievance process; appeals will be granted if there is reasonable suspicion that the original case was not handle according to this policy and grievances will be granted if there is reasonable suspicion that a determination was made based on the status of someone’s protected status or characteristic (see the MBC Non-Retaliation Policy for further explanation of protected status).

Alternative Resolution Process:

Subject to the approval of the Title IX Coordinator, the College will permit an alternative resolution process in cases in which a formal complaint has been filed under this policy; the alternative resolution process is available in matters involving a student complainant and a student respondent as well as in matters involving a faculty/staff complainant and a faculty/staff respondent, however this process is not available in matters involving a student and an employee.

The alternative resolution process is a remedies-based process designed to provide the involved parties with an option to resolve the disputes without formal disciplinary action; the goal is for the involved parties to address the reported conduct and place the parties in a position to pursue their academic and non-academic interests in a

safe, respectful, and productive educational and working environment. Under this process the resolution will not appear on the respondent's disciplinary record.

The College will not require as a condition of enrollment/continued enrollment, employment/continued employment, or enjoyment of any other right to waive the right to an investigation and adjudication of formal complaints of a Title IX violation. Similarly, the College will not require, encourage, or discourage the involved parties from participating in the alternative resolution process; the process will only be offered at the discretion of the Title IX Coordinator or upon request of the involved parties once an official complaint has been filed.

Educational Programs and Campaigns to promote the awareness of dating violence, domestic violence, sexual assault, and stalking

- All employees are required to complete a Workplace Harassment Training
- During the New Student Orientation, all new students are informed of services offered by the Office of Community Standards & Title IX and the Security Department. Students participate in special topic seminars via video and slide presentations on the Title IX policy, Clery Act rights, conduct and safety protocols.
- Throughout school year, the Title IX Office continues to focus on stressing the importance of consent, bystander intervention, reducing assault and victimization, through campus-wide campaigns during national hazing prevention week in the fall and denim day in the spring. Students are provided resource guides and/or informational videos or programs.
- Title IX Resources (shown below)

Title IX Resources

Sexual Harassment - Sexual Assault - Domestic Violence - Dating Violence - Stalking - Retaliation

Sexual Harassment, Sexual Assault, and any related act is strictly prohibited at Morris Brown College. If you are a victim of any such act - whether the offense occurred on or off campus - there are multiple resources available to you.

Resources

Saint Joseph's Mercy Care - (678) 843-8600

Campus Security - (404) 713-9684

MBC CHOICE - Ext. 2018

National Sexual Assault Hotline - 1 (800) 656-4673

If You Need Help

- Report the incident to the appropriate authorities. Deciding whether to report the incident(s) to law enforcement may be difficult, so you can first confidentially report the incident to the Title IX Coordinator and discuss your options there.
- Preserve evidence. Don't bathe, shower, use toothpaste or mouthwash. Do not wash clothing, bed sheets, pillows, or other potential evidence. However, if you do, you should still seek medical attention as soon as possible-- even if some time has passed since the assault.
- Seek medical attention - immediately if possible - and request a sexual assault examination, this will help minimize the risk of sexually transmitted diseases and help preserve evidence.
- No-contact and No-conferencing. To avoid interfering with evidence and witness testimony, you should minimize contact with the alleged offender and discussing the situation outside of official confidential spaces.

Sexual Assault Policy Statement

Morris Brown College is committed to creating and maintaining an educational and working environment where respect for the individual and human dignity is of paramount importance. Morris Brown College does not tolerate sexual assault in any form. Morris Brown College will protect the confidentiality of victims and others. When a

report is received, Morris Brown College will keep the victim's personal information confidential, while taking steps to ensure the victim's and others' safety. The confidential reports allow the College to compile accurate records on the number and types of incidents occurring on campus. Reports filed in this manner are counted and disclosed in the Annual Security Report without using identifying information about the victim. In limited circumstances, the College may not be able to assure confidentiality and will inform victims in those cases.

Morris Brown College will provide written notification to victims about options for available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures. Morris Brown College will make such accommodations or provide such protective measures if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus security or local law enforcement. When a student or employee reports to the school that the student or employee has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the school will provide the student or employee a written explanation of the student's or employee's rights and options which include existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community.

Reporting an Incident of Sexual Violence, Harassment or Discrimination

Students and/or employees should report incidents of sexual violence, harassment, or discrimination based on sex by filling out the *Title IX Incident Form*. If a faculty or staff member becomes aware of an incident, they should immediately report to the campus Title IX Coordinator.

[Click HERE: Title IX Incident Form](#)

Medical Treatment and Preservation of Evidence

Because rape is everyone's concern, it is important for all Morris Brown students to know where to turn for help and what to do if she/he or a friend is raped. Whether the rapist was a stranger, acquaintance, close friend, or date, there are certain services a victim needs. All services to sexual assault survivors are confidential with the exception that physicians and hospital personnel are required by law to report rapes to the police. It is the survivor's choice, however, whether to talk to the police.

If the individual has survived a sexual assault, there are many decisions that are to be made immediately. Regardless of any physical injuries, the victim should have a physical exam. The examination will gather semen, saliva, hair fibers, etc. that may be helpful in a legal case. The exam will also check for venereal disease and pregnancy.

The victim may obtain a medical exam at a medical facility. The decision of where to go should be based on whether the student wishes to pursue legal actions against the assailant. If the victim is in an unsafe area, she/he should move to a place of safety. If the victim is on campus, she/he should contact security and the police.

After the Rape a student should do as follows:

- a. Do not brush your teeth or gargle.
- b. Do not shower.
- c. Do not douche.
- d. Do not change clothes.

If you have changed clothes, bring them with you to the hospital. Clothes must be placed in brown paper bags. Do not use plastic bags. The clothes may be stained with blood or semen, which will make for good evidence. Also bring a change of clothes.

Preserving the evidence from the assault is important. Even if the victim does not wish to file a prompt police report, evidence should be preserved so they can pursue a criminal investigation should the victim decide to do so in the future or obtain a protection order.

If the victim needs transportation to a medical facility, she/he should contact security at (404) 713-9684. The College has counselors and health professionals on call, who can provide counseling, advising, and referral services. The services provided are free of charge and confidentiality is assured.

Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act is a federal law that provides the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education or working or volunteering on campus. It also amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained.

In compliance with the Act, please note that law enforcement agency information provided by the State of Georgia concerning registered sex offenders may be obtained by accessing the Georgia Sex Offender Registry, located at the following website: <https://gbi.georgia.gov/services/georgia-sex-offender-registry>

EMERGENCY RESPONSE POLICY AND PROCEDURES

General

This plan presents a proactive response designed to protect students, staff and faculty, as well as the community and our environment in case of a major emergency or disaster. It facilitates compliance with certain regulatory requirements of Federal, State and Local agencies and enhances the College's ability to quickly return to normal operations following an emergency or disaster.

The plan will not, nor can it be expected to address every possible emergency situation that the College could face. Therefore, each unit of the College must become familiar with this plan, particularly the notification process, to ensure an adequate response to all possible emergencies. This plan outlines and assigns responsibilities for coping with emergencies affecting the safety and wellbeing of people and/or facilities on campus. The plan is a guide for managing an unusual occurrence on campus. "Unusual occurrences" connote situations, of an emergency nature that may result from a single violent act, a terrorist incident, civil disturbances, and disasters both natural and technology based. Civil disturbances include riots, disorders and violence arising from dissident gatherings and marches. Disasters include floods, hurricanes, earthquakes, explosions, tornados, major fires, chemical spills, and any event that has the potential for mass casualties.

Policy

The priorities for emergency response are life safety, property protection, and preservation of academic programs and college life.

Each department is responsible for educating and training employees on the plan and for developing their own supplement to the plan. Department plans should address at a minimum:

Evacuation; Sheltering in place; Actions to be taken to ensure operational continuity of key systems and services. This plan will be reviewed, updated, and exercised annually by the Morris Brown College Health & Wellness, Safety & Facilities Committee, under the direction of the Executive Director of Campus Operations & Facilities.

Incident Reporting and Notification

In case of emergency or disaster, immediate notification to the Morris Brown College Security Department 404-713-9684 is essential to ensure the timely response of emergency personnel. The Security Department will immediately notify the Executive Director of Campus Operations & Facilities.

Any member of the College community who provides false emergency information (fire, physical threat, bomb scare, etc.) will be subject to appropriate sanctions consistent with the College's disciplinary policies. The Executive Director of Campus Operations & Facilities will ensure that the appropriate person(s) listed on the Emergency Notification Roster is contacted when an emergency affects their department.

In the event the President determines that there is a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, the Executive Director of Campus Operations & Facilities will immediately notify the campus community, unless the notification will, in the professional judgment of responsible college, law enforcement authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. The Executive Director of Campus Operations & Facilities, appropriate Vice President, or President will notify the campus community via the College's website and blast e-mails to the college community.

Terrorist Threat Level Advisory System

This is the system that the Department of Homeland Security uses to decide on the terrorist threat level for the nation. The measures listed below are recommended actions for departments to follow at Morris Brown College. Should a specific threat targeting the college, or our surrounding area be identified, the Morris Brown College Security Department will notify the appropriate senior leadership and provide recommendations for stricter security measures. The Executive Director of Campus Operations & Facilities will advise departments of additional security measures to be implemented via e-mail once they have been approved.

The measures listed below are recommended actions for departments to follow. Should a specific threat targeting the College, or our surrounding area be identified, the Executive Director of Campus Operations & Facilities will notify the appropriate senior leader and provide recommendations for stricter security measures. Departments will be notified via e-mail of any additional security measures to be implemented once they have been approved.

Level # 1: Green, low condition (*low risk of terrorist attack*):

- a. Normal operations remain in effect.
- b. Routine security measures remain in effect.

Level # 2: Blue, guarded condition (*general risk of terrorist attack*):

- a. Departments should assess their vulnerabilities on a regular basis.
- b. Initiate proper responses to changed or new vulnerabilities identified.
- c. Conduct staff refresher training on internal security measures.

Level # 3: Yellow, elevated condition (*significant risk of terrorist attack*):

- a. Raise the security awareness level of your staff.
- b. Review & update your emergency response plans.
- c. Coordinate changes to your plans with supporting activities and agencies.
- d. Test internal and external communications procedures.
- e. Consider increasing security measures at special events and at key facilities.

Level # 4: Orange, high condition (*high risk of terrorist attack*):

- a. Heighten security awareness levels of your staff.
- b. Enhance mail & package screening procedures.
- c. Take additional precautions at special events and key facilities.
- d. Increase security patrols and checks of key facilities.
- e. Level # 5, Red, severe condition (*severe risk of terrorist attack*):
- f. Call an initial meeting of Operations Group members.
- g. Consider implementing parking restrictions, especially near key buildings.
- h. Consider closing or restricting access to key facilities.
- i. Consider canceling non-essential activity

Organization

When an emergency affecting the College reaches proportions that cannot be handled by routine measures, the following groups will be called into service to direct, control, and support the emergency operations of the College.

The Operations Group is responsible for assessing the emergency and organizing personnel, equipment and supplies to respond immediately to the problem. Led by the Executive Director of Campus Operations & Facilities and the Security Department, this group will also be responsible for staffing the Emergency Operations Center once it has been activated.

The Operations Group is responsible for planning and prioritizing the long-term recovery of the College following a disaster or major emergency. This group is headed by senior administrator(s) and reports directly to the President.

The President will make the decision whether or not the Operations Group should be activated. He/she will notify the team and activate the Operations Group when required.

When the President decides not to activate the Operations Group, the parties affected will respond to the emergency using existing policies and procedures.

Concept of Operations

The likelihood that a disaster or emergency situation may occur on a holiday, weekend, or after normal College office hours when staffing levels are minimal is extremely high. Since the College Security is staffed 24 hours per day, the staff in charge at the time of an emergency is responsible for initiating this plan. He/she will direct all available College resources to provide priority protection for life safety and preservation of property until relieved by a higher authority. Initial control of the emergency and all available resources belong under the Security Department. Command and control will be transferred to the Executive Director of Campus Operations & Facilities or President upon the activation of the Operations Group.

The responding Security Officer will perform the initial assessment with the other responding agencies to determine the incident and additional resource needs.

The Security Officer in charge will notify the Executive Director of Campus Operations & Facilities and/or President of all events requiring additional resources, who will make the decision whether to activate the Operations Group.

When notified, members of the Operations Group will immediately report to the Emergency Operations Center (EOC) in the President's Conference Room.

Departments involved in the emergency will be required to keep documentation of all expenditures, nature of expenditures, as well as financial cost and will be required to submit a report at the end of the disaster or emergency to the Emergency Operations Center (EOC).

Emergency Operations Center

The Emergency Operations Center ("EOC") serves as the central management center for the Operations Group. The primary EOC location is the President's Conference Room.

Once an emergency has been declared and the EOC is opened, it will be staffed on a 24-hour basis by key members of the Operations Group, as directed by the President. Based on the type of emergency and at the direction of appropriate senior leader, the divisions of Student Affairs and Academic Affairs may also be required to provide staff for EOC.

The EOC staff will be organized to ensure the following management activities or actions are performed:

- a. **Commander** - the person in charge who is responsible for setting objectives and priorities and has overall responsibility for the incident.
- b. **Operations section** - conducts operations to carry out the plan, develops tactical objectives, organizes, and directs all resources.
- c. **Planning section** - develops the action plan to accomplish the objectives, collects and evaluates information and maintains resource status.
- d. **Logistics section** - provides support to meet the incident needs, provides resources and all other services needed to support the action plan

Emergency Information and Response Procedures

The following procedures were created to help campus members report and respond to emergencies. In your judgment, if a situation requires the response of the Security Department, medical personnel, fire department, or other emergency personnel, follow the guidelines outlined in these procedures. During an emergency, dialing (404) 713-9684 from any phone reaches the Security Department, which is staffed 24 hours a day, year- round.

Media Inquiries: Refer all inquiries from the media and non-college personnel to the Office of the President.

Active Shooter Response

College and University campuses are no longer immune to serious or violent crime. We must provide students, staff, and faculty with protocols on responding during violent criminal attacks on campus.

1. **Response to a Potentially Violent Criminal:** If you see or know that a person has a firearm on campus or if you hear shots fired on campus or if you witness an armed person shooting people, protect yourself first and move to a safe location.
 - a. Tell the dispatcher your name, location, phone number and describe the situation you are reporting who, what, when, where, how and why (if known). Is anyone hurt or injured?
 - b. If possible, alert others in the immediate area about the current situation.
2. **Active Shooter Incident:** An active shooter can be described as a person who causes death or serious bodily injury using a firearm. This is a dynamic situation that usually evolves rapidly and demands an immediate response from law enforcement officers to terminate the life-threatening situation. The immediate response of the first officers on the scene is to take aggressive action to find and stop the shooter or shooters.
3. **Active Shooter Response:** Security Officers from Morris Brown, Atlanta Police and Fulton County Sheriff's Office will be the first to respond to the scene. As they move into the affected area, rescue efforts will be delayed until the shooter is located and stopped or no longer a threat to life safety.
 - a. If you are wounded or with someone who is wounded, these officers will bypass you to search for the shooter and stop the killing. Rescue teams will follow shortly to aid you and others.
 - b. To assist the police, please stay calm and patient during this time and do not interfere with police operations. If you know where the shooter is, and/or have the shooter's description, tell the police.
 - c. When you encounter the police, keep your hands empty and in plain view. Listen to their instructions and do exactly what they say. If you are evacuating, carry nothing that could be mistaken for a

weapon.

- d. Rescue teams will follow shortly after the first responding officers enter the building. They will attend to the injured and remove everyone safely from the area.

4. If the shooter is outside your building:

- a. Turn off all the lights, close and lock all windows and doors. If you cannot lock the door, try to block the door with desks and chairs.
- b. If you can do so safely, get all occupants on the floor and out of the line of fire.
- c. If you can do so safely, move to the core area of the building, and remain there until the police tell you it is safe to leave. Do not respond to commands until you are certain they are issued by a police officer.

5. If the shooter is inside your building:

- a. If it is possible to escape the area safely and avoid danger, do so by the nearest exit or window. Leave in the room books, backpacks, purses, etc.
- b. As you exit the building, keep your hands above your head and listen for instructions that may be given by police officers. If an officer points a firearm at you, make no movement that may cause the officer to mistake your actions for a threat. Try to stay calm.
- c. If you get out of the building and do not see a police officer, attempt to call the police by dialing 911 or (404) 713-9684 from any phone. Tell the officer your name and location and follow their instructions.
- d. If you cannot escape the building, move out of the hallway into an office or classroom and lock the door. If the door will not lock, try barricading the door with desks and chairs. Lie on the floor and/or under a desk and remain silent. Wait for the police to come and find you.

6. If the shooter enters your office or classroom:

- a. There is no set procedure in this situation. If possible, call 911 and talk with a police dispatcher. If you cannot speak, leave the phone line open so the police can hear what is going on.
- b. Use common sense. If you are hiding and flight is impossible, attempts to negotiate with the suspect may be successful. Playing dead may also be a consideration.
- c. Attempting to overcome the suspect with force is a last resort that should only be considered in the most extreme circumstances. Only you can decide if this is something you should do. Remember there may be more than one shooter.
- d. If the shooter exits your area and you can escape, leave immediately. Do not touch anything in the area and remember to be alert for responding police officers, who may mistake you as the shooter.
- e. While escaping as soon as you see a police officer put your hands over your head and immediately comply with the officers' instructions.

7. **What else can you do?** Prepare a plan of action for an active shooter in advance. Determine possible escape routes and know where the nearest building exits are.

Bomb Threats

All bomb threats will be treated as a serious matter. Statistics show most bomb threats are meant to disrupt normal activities. However, this does not mean a bomb threat should not be considered “real.” The decision to evacuate a building will be made by the proper authorities after evaluating the situation.

Emergency Actions - when a bomb threat is received by phone:

- a. Keep the caller on the line and talking as long as possible (pretend to have difficulty in hearing - ask the caller to repeat what he/she said).
- b. Try to get as much information as possible about the location of the bomb and a description of the bomb and the caller. Use the Bomb Threat Checklist to record all information.
- c. Stay on the line if the caller continues to provide useful information. If possible, have someone else use another line to call Security.
- d. After the caller hangs up, immediately call (404) 713-9684 and notify Security.
- e. If an evacuation of the building is ordered, take the Bomb Threat Checklist with you, and give it to Security.

Emergency Actions - when a suspicious object or potential bomb is discovered:

- a. Do not touch, move, or disturb any suspicious object you feel might be a bomb.
- b. Keep people away from the area where the suspicious object is and call the Security Department at (404) 713-9684.
- c. Be sure to include a description of the object and its location when reporting

Emergency Actions - when an evacuation is ordered:

- a. Collect your personal belongings (i.e., purse, briefcase, etc.) and take them with you as you exit the building.
- b. Look around your desk and/or office for any suspicious items. Do not touch anything suspicious; instead, report it to Security after you exit the building.
- c. After evacuation, report to an Emergency Assembly Area.
- d. Do not reenter the building until instructed to do so by appropriate personnel (Security, Fulton Sherriff Department or Atlanta Fire Department).

Fire and Explosion

Quick Response: Protect Yourself

1. **Fire:** Everyone must evacuate to assembly area (See posted Evacuation Plan).
2. **Explosion:**
 - a. Take cover.
 - b. Assist the injured.
 - c. Everyone should evacuate to assembly area (See posted Evacuation Plan).

- d. Know the location of fire extinguishers, fire exits, and alarm systems in your area and know how to use them.

Small Fire Procedures:

- a. Avoid personal injuries and excessive risks.
- b. Alert people in the immediate area and activate the alarm.
- c. Call (404) 713-9684 and give details of the fire location.
- d. Smother fire or use the nearest fire extinguisher.
- e. Always maintain a way to exit the room.
- f. Avoid smoke and fumes. Stay low.
- g. The Security Department will respond to the scene to assist in building evacuation and to meet and assist the Atlanta Fire Department.
- h. Once the Atlanta Fire Department has arrived, the responding incident commander will take charge of all rescue and suppression activities.
- i. Do not re-enter the building until advised by the Fire Department or the Police Department.

Operating a Fire Extinguisher:

- a. Pull the pin.
- b. Aim extinguisher hose at the base of fire.
- c. Squeeze the lever.
- d. Sweep from side to side.

If You Are Trapped in A Building:

- a. If a window is available, place an article of clothing (shirt, coat, etc.) outside a window as a marker for rescue crews.
- b. If there is no window stay near the floor where the air will be less toxic.
- c. Shout at regular intervals to alert emergency crews of your location. Do not panic.
- d. If the door is warm, do not open it. If smoke is entering through the cracks around the door, stuff something in the cracks to slow the flow.
- e. For information concerning evacuation drills, fire alarms, and other emergency systems, please contact the Security Department at (404) 713-9684.

Hazardous Materials

The range and quantity of hazardous substances used in laboratories require proper pre-planning in order to respond to chemical spills.

Chemical Spills Procedures:

For Major Spills:

- a. Dial (404)713-9684.
- b. Do not enter the contaminated area.

- c. Alert people in the area to evacuate.
- d. If spilled material is flammable, turn off ignition and heat sources.
- e. Close doors to affected area.
- f. Locate appropriate material safety data sheets.
- g. Have persons knowledgeable of area assist emergency personnel.

For Minor Spills:

- a. Alert people in the immediate area of the spill and avoid breathing vapors from the spill.
- b. Begin cleaning up immediately.
- c. If further assistance is needed, call the Security office at (404) 713-9684.

Biological (Blood) Spills Procedures:

Health care or housekeeping personnel trained in spill cleanup should follow established protocols. For blood or body fluid spills in residence halls, academic buildings, administrative buildings, or on outside surfaces, contact housekeeping in area.

Procedures:

- a. Wear disposable gloves and absorb fluids with disposable towels.
- b. Clean area of all visible fluids with detergent (soap/water).
- c. Decontaminate area with an appropriate disinfectant.
- d. Place all disposable materials into plastic leak-proof bag. DO NOT throw bags in trash.

Radiological Spills Procedures:

A major radiological spill is one which the laboratory staff is not capable of handling safely without assistance of safety and emergency personnel.

Procedures:

- a. Protect yourself first and call (404) 713-9684 as soon as possible.
- b. Attend to injured or contaminated persons and remove them from the spill area.
- c. Alert people in the area to evacuate.
- d. Have potentially contaminated personnel stay in one area until they have been monitored and are free of contamination.
- e. Close doors and prevent entrance into affected areas.
- f. Have a person knowledgeable of the incident and area assist emergency personnel.
- g. Document names of persons potentially contaminated.
- h. For information concerning evacuation drills, fire alarms, and other emergency systems, please contact the Security Department at (404) 713-9684.

Major Power Outage

Electrical power is provided to Morris Brown College by Georgia Power. All buildings are equipped with emergency exit lights to identify safe exits in case of a power failure. Flashlights and fresh batteries are available as well.

If your area or floor is without power, try to determine if the rest of the building is affected. Then notify the Security Department at (404) 713-9684.

Medical Emergency - Personal Injury

All medical emergencies occurring on campus should be reported immediately by calling the Security Department at (404) 713-9684. Medical emergencies include:

- a. Any life-threatening situation.
- b. Loss of consciousness.
- c. Chest pain.
- d. Excessive bleeding.
- e. Seizures.
- f. Head injury.
- g. Compound fractures.
- h. Allergic reactions with shortness of breath, excessive swelling.
- i. Ingestion or inhalation of a toxic substance.
- j. Lacerations of the eyeball.

In most cases, emergency response personnel are only minutes away, and unless an injury is life threatening, applying first aid may not be necessary. However, in the event of a disaster that extends beyond your location, response may be delayed, making it necessary for you to take appropriate action.

Quick Response:

- a. Dial 911.
- b. Do not move the victim unless safety dictates.
- c. If trained, use pressure to stop bleeding.
- d. Use CPR if there is no pulse and not breathing.
- e. State that medical aid is needed and provide the following information:
 - Location of injured person (e.g., which building, room, number, etc.).
 - Type of injury or problem.
 - The individual's present condition.
 - The sequence of events leading to the emergency.
 - Medical history and name of injured person's doctor, if known.
 - The phone number where you are.
 - Stay on the phone with the dispatcher.

Illness or Injury to Faculty or Staff:

Emergency treatment for job-related work injuries or medical illness should be reported to the Executive Director of Human Resources and workers' compensation matters will be handled by Employers Liability Insurance. Emergencies should be reported to 911. Employers Liability Insurance does not treat faculty or staff for non-work-related illness or injury.

Illness or Injury to Students:

During the regular academic sessions, students with illness or injury should be referred to the Student Health Services via Saint Joseph's Mercy Care. Serious illness or injury to students on campus should be reported to the Security Department at (404) 713-9684. An officer will respond to evaluate the situation and arrange for the student to be transported for medical treatment.

Illness or Injury to Visitors or Guests:

Request emergency medical assistance by calling 911.

Personal Injury Procedures:

1. *Clothing on Fire:*

- a. Roll around on floor to smother flame or drench with water.
- b. Obtain medical attention; if necessary, call 911.
- c. Report incident to supervisor and/or the Security Department at (insert phone number).

2. *Hazardous Material Splashed in Eye:*

- a. Immediately rinse the eyeball and inner surface of eyelid with water continuously for 15 minutes.
- b. Forcibly hold eye open to ensure wash behind eyelids.
- c. Obtain medical attention. Make sure to take Material Safety Data Sheets of the chemical with you.
- d. Report incident to supervisor and/or the Security Department at (404) 713-9684.

3. *Minor Cuts and Puncture Wounds:*

- a. Vigorously wash the injury with soap and water for several minutes.
- b. Obtain medical attention.
- c. Report incident to supervisor and/or the Security Department at (404) 713-9684.

4. *Radiation Spill on Body:*

- a. Remove contaminated clothing.
- b. Rinse exposed area thoroughly with water.
- c. Obtain medical attention.
- d. Report incident to supervisor and/or the Security Department at (insert phone number).

5. *Biological Spill on Body:*

- a. Remove contaminated clothing.
- b. Vigorously wash exposed area with soap and water for one minute.
- c. Obtain medical attention.

Psychological Crisis

A psychological crisis may occur because of emergencies, disasters, or other critical incidents such as suicide, rape, violence, deaths, serious accidents, fires, explosions, bomb threats, threats to the public welfare, or other traumatic or tragic events affecting the campus community.

During the regular academic sessions, students wishing to speak to a counselor should be referred to the college medical partner.

General Incident Reporting: A college campus is a community of diverse people who come from a variety of places to live, work, and attend school. A crisis or disaster can have direct and indirect traumatizing effects on a wide range of campus community members.

For an unusual or potentially dangerous situation:

- a. Never try to handle a dangerous situation by yourself.
- b. Call the Security office at (404) 713-9684 and they will notify the on-call counselor.
- c. Clearly state that you need immediate assistance; give your name, your location, and state the nature of the problem.
- d. All suicide attempts must be reported to the Security Department so that proper procedures might be followed to ensure the safety of those involved.

Severe Weather - Natural Disaster

Violent weather is very unpredictable, but with the aid of modern technology the approach of such weather is often known in advance. Every reasonable effort will be made to warn the Morris Brown College community when severe weather is imminent (via e-mail, voice mail, building announcements, etc.).

For Tornado/Hurricane/High Winds:

- a. Stay indoors;
- b. Move away from windows and open doors (preferably into an interior hallway);
- c. If possible, move to the lowest level of the building;
- d. Do not use elevators, electrical equipment, or telephone;
- e. Sit on the floor and cover your head with your arms to protect from flying debris;
- f. Await instructions from emergency management officials.

Earthquake:

- a. Stay indoors;
- b. Crawl under a table or desk or brace yourself by standing in an interior doorway;
- c. Do not use elevators, electrical equipment, or telephone;
- d. Do not use open flame;
- e. Be prepared for aftershocks;
- f. Await instructions from emergency management officials.

Floods:

- a. Stay indoors;

- b. Never attempt to walk or drive through flood waters;
- c. Await instructions from emergency management officials.

Winter Storms:

- a. Stay indoors;
- b. Do not walk or drive during the storm and risk becoming stranded;
- c. Await instructions from emergency management officials.

Water Contamination

Morris Brown College's water supply is provided by a water treatment plant owned by the City of Atlanta. Safety procedures and regulatory requirements are in place to assure a safe water supply. Water quality is monitored on a daily basis at several points throughout the distribution system to ensure no contamination. However, if you have reason to believe there is a problem with the water in your building, notify the Executive Director of Campus Operations & Facilities immediately and do not use the water until you have been assured that no problems exist. Also instruct other building occupants not to use the water supply until notified.

Incident Reporting

All incidents of actual or attempted criminal behavior, violence, vandalism, threatening or suspicious circumstances, or emergency situations that requires the response of security, medical personnel, fire department, or other emergency personnel shall be immediately reported by dialing (404) 713-9684 from any phone. Any member of the College community who provides false emergency information (fire, physical threat, bomb scare, etc.) will be subject to appropriate sanctions consistent with the College's disciplinary policies.

In addition, all injuries or accidents involving an employee at work or on official College business, and/or damage to a person/property must be reported promptly to the immediate supervisor and to the Director of Human Resources. This written report is mandatory, even for minor injuries, to ensure the right to compensation and insurance payments.

Pandemic Crisis Plan

VACCINATION POLICIES

Communicable Diseases

Employees or students with infectious, long-term, life-threatening, or other serious communicable diseases may continue their work or attendance at Morris Brown College as long as they are physically and mentally able to perform the duties of their job or meet their academic responsibilities without undue risk to their own health or the health of other employees or students.

Communicable diseases for the purposes of this policy include, but are not limited to, hepatitis, tuberculosis, influenza, human immunodeficiency virus (HIV), COVID-19, and acquired immune deficiency syndrome (AIDS). Morris Brown College will support, where feasible and practical, educational programs to enhance employee and student awareness and understanding of serious diseases.

The mere diagnosis of a serious communicable disease is not, in itself, sufficient basis for imposing limitations, exclusions or dismissal. Harassment of individuals with or suspected of being infected with any disease is not acceptable behavior at Morris Brown College and will be strictly censored. The diagnosis of the condition, as with any other medical information, is confidential as are any associated medical records. Individuals may be required to provide medical records or may be evaluated in person by a Health Center professional. Decisions about risk the individual poses to the health and safety of others at the College will be the responsibility of the Health Center staff and the Nurse's/Doctor's decisions will be the final determinate of whether the individual we be permitted to return to employment or school activities. All reasonable consideration will be given in order to determine if reasonable accommodation can be provided by Morris Brown College to allow the individual to participate in a normal course of study or work without risk to the individual or others. In working with employees or students diagnosed with HIV, AIDS or any other serious communicable disease, Morris Brown College will proceed on a case-by-case basis.

With the advice of medical professionals, these factors will be considered:

- The condition of the person involved and the person's ability to perform job duties or academic responsibilities;
- The probability of infection of co-workers or other members of the Morris Brown College community based on the expected interaction of the person in the Morris Brown College setting;
- The possible consequences to co-workers and other members of the Morris Brown College community, if infected;
- Possible reasonable accommodations and modifications to the individual's job or other obligations to take account of the condition;
- Risk to the person's health from remaining on the job or in the Morris Brown College community; and
- Other appropriate factors.
- Exposure to Blood Borne Pathogens
- In accordance with the Occupational Safety and Health Administration's (OSHA) federal standard for Blood Borne Pathogens, those members of the campus community identified at high risk for the transmission of infectious disease (where applicable) to include but not limited to the College Nurse, and members of the Health Center, the Athletic Department, Public Safety and Physical Plant. These members of the campus community must comply with all segments of this policy. Failure to do so may result in discipline leading up to and including dismissal.
- Universal precautions shall be observed to prevent contact with blood or other potentially infectious materials. Under circumstances in which differentiation between body fluid types is difficult or impossible, all body fluids shall be considered potentially infectious materials.
- Hand-washing facilities are available to the employees who incur exposure to blood or other potentially infectious materials. OSHA requires that these facilities be readily accessible after incurring exposure. Immediately after removal of personal protective gloves or as soon as feasible, employees and students shall wash hands and any other potentially contaminated skin area with soap and water. If employees or students incur exposure to their skin or mucous membranes, those areas shall be washed or flushed with water as soon as feasible following contact.

Required Immunizations

There is a series of required vaccinations for all students attending Morris Brown College. Students must complete required immunizations before his/her application is fully complete. Failure to comply with these requirements will prevent students from registering for classes.

MBC Immunization Policy- [MBC-IMMUNIZATION-POLICY-UPDATED-07.14.2022-Final.pdf](#) ([morrisbrown.edu](#))

Immunization Requirements and Guidelines

Morris Brown College aligns itself with best practices as demonstrated by other colleges in the State of Georgia regarding immunizations for school entrance. All new and transfer students are required to comply with the college immunization requirements. Morris Brown College will consent to medical and religious exemptions as defined by law. The required immunizations are:

- Measles, Mumps, Rubella (MMR)-2 doses of vaccine or serologic proof of immunity
- Tuberculosis (TB) testing
- Hepatitis B Vaccination and titer
- COVID-19 Vaccination (2 doses of Pfizer, or Moderna, or Single dose of Johnson & Johnson vaccine- Being fully vaccinated means two or more weeks have passed since receipt of the second dose in a two-dose series, or two or more weeks have passed since receipt of one dose of a single-dose vaccine).

If living on campus: Meningococcal Vaccine- Georgia state law requires all students residing in College Housing to receive information about meningococcal disease. All students residing in campus housing are required to either provide proof they have received the meningitis vaccine within five years of enrollment or provide a signed waiver acknowledging the risk to themselves and others of not receiving the meningitis immunization. For more information regarding Meningococcal Vaccine, please visit the CDC website. Health Insurance Portability and Accountability Act (HIPAA)

Morris Brown College complies with all laws that govern employee and students' medical records, their review, and their dissemination. The College will not require individuals to waive their health privacy rights as a condition for treatment, payment, enrollment in the health plan, and/ or eligibility for benefits. Morris Brown College will not intimidate, threaten, coerce, discriminate against, or take other retaliatory action against an individual for exercising health privacy rights.

For more detailed information, please refer to the website for the United States Department of Health and Human Services as <http://www.hhs.gov/ocr/hipaa>.

Personal Protective Equipment

This policy is designed to cover any Morris Brown College employee, who during the course of their duties must perform tasks in work areas where recognized hazards are present and personal protective equipment (PPE) may be required. PPE may not be necessary in areas where administrative or engineering controls are feasible and can provide protection equal to or greater than that offered by PPE. This procedure should serve as written compliance with OSHA's "Personal Protective Equipment" regulations. PPE will always be used in accordance with manufacturer's instructions as an interim measure until other control measures are identified so as to reduce the frequency and severity of injuries or illness.

COVID-19 Protocols in the event of rising cases

- **Mask Wearing:** Students and employees must wear face masks.
- **Physical Distancing:** Students are expected to observe physical distancing.
- **Large Gatherings:** Students and employees are expected to follow institutional guidelines regarding gathering sizes.
- **Isolation and Quarantine:** Students are required to comply with institutional policies and should quarantine as it becomes necessary.
- **Contact Tracing:** Students are expected to comply with all contact tracing efforts undertaken by the college when needed.
- **Symptom Monitoring:** Students are required to conduct daily personal health screening, including temperature checks.
- **Regular Hand Washing/Sanitizer:** Students are expected to wash their hands regularly.

Evacuation Procedures

- When confronted with a fire emergency, remember “REMAIN CALM!” You should follow these procedures when evacuating a building on campus:
- Upon hearing the fire alarm sound, stop whatever you are doing and alert anyone else in the immediate area that may not have heard the alarm.
- Proceed immediately to the nearest exit; do not attempt to locate the emergency.
- Make a mental picture of the route you intend to follow to reach the exit, if possible, joining with others who are heading toward the same exit. Do not use the elevators.
- Move quickly. Stay calm. Panic kills! Don’t jump from windows unless instructed to do so by fire officials. Once outside, move away from the building and go directly to the evacuation or assembly area. Remain there until instructions are received from a Morris Brown College staff person. To signal fire fighters for help, hang light-colored clothing or other material from your window or on an exterior doorknob.

Unauthorized Handling of Safety Equipment

The unauthorized alteration, misuse or tampering with of any equipment or device intended for use in preserving or protecting the safety of members of the Morris Brown College community, including but not limited to keys, exit signs, fire extinguishers, fire alarms, fire boxes, standpipes, first aid equipment or telephones, is prohibited. Violation of this policy is subject to appropriate corrective discipline.

Persona Non-Grata Policy

In matter of clear and present possible physical harm by any Morris Brown College student, employee, or visitor toward another individual or property at Morris Brown College, the President (or a designee) has authority to declare an individual, or individuals, persona non grata at the College. Such individuals are immediately suspended from classes or employment and, if on campus, will be escorted off campus, and shall not return to the campus without permission and escort unless and until such status is removed by the President or as a result of a special hearing board.

Each individual declared as persona non grata shall have such status communicated to individual by the President in writing. Such written communication shall state the reason for such actions and indicate that within five class or business days a special hearing board will be assembled to hear and review this matter. Each student, employee, or visitor shall also be informed of the right to counsel at such hearing, to present information or evidence, and to make written and/or verbal statements.

In all such cases the individual(s) will have the right to a special hearing within five class days of the persona non grata notification. A special hearing board shall be appointed consisting of three members including one administrator, one faculty member appointed by the President, and one student appointed by the President. By majority vote the special hearing board will recommend to the President that the assigned persona non grata be removed or continued. If the persona non grata is removed and the individual is allowed to return, the individual may then be charged through the regular Disciplinary Procedures for any offenses committed. A student who has been declared persona non grata has no right to a refund as a result of their being placed on that status.

HEALTH, WELLNESS & PREVENTION

All students are required to have their health forms completed and uploaded in the student information management system prior to registration; students will not be able to complete registration or continue enrollment without this information. These forms include proof of: Measles, Mumps, and Rubella Immunizations, a negative Tuberculosis Test or chest x-ray taken within one year preceding the first day of classes, a Tetanus Vaccination within the past 10 years, and a COVID Vaccine; students may also submit a medical or religious waiver. The information that you provide is confidential and cannot be shared with anyone without your permission. During the New Student Orientation, a representative from Saint Joseph's Mercy Care will provide students with information and materials about wellness and preventive care.

The College Health Provider

There is a Memorandum of Understanding (MOU) that sets forth the terms, conditions, and understanding between Morris Brown College (MBC) and Saint Joseph's Mercy Care, Inc. to assist enrolled students at Morris Brown College with comprehensive services that meet the majority of primary physical, mental health and wellness needs. Saint Joseph's Mercy Care provides MBC students with chronic, preventive and routine healthcare needs in the following categories:

- Chronic Care (chronic conditions such as diabetes, high blood pressure, asthma, high cholesterol, obesity, and infectious diseases like HIV)
- Preventive and Routine Care (such as Annual physicals, Immunizations, Sick visits, Wound care, Labs, X-ray, Ultrasounds, Medications, Pre-exposure Prophylaxis (PrEP) for HIV prevention)
- Health Screenings (such as Sexually Transmitted Diseases, Cervical, Breast and Colorectal Cancer, Tuberculosis)
- Behavioral Health (Counseling and Medication and Substance Abuse Disorders)
- Dental Care (Emergency and routine care, x-rays, and preventative care)
- Vision Care (comprehensive eye exam)

For more information, please contact Saint Joseph's Mercy Care at (678) 843-8600.

Behavioral & Mental Health Services

Morris Brown College has a Memorandum of Understanding (MOU) with Saint Joseph's Mercy Care, Inc. to assist enrolled students with comprehensive services, including behavioral health and mental wellness care.

Services Provided:

- Counseling
- Prescription medication and monitoring
- Substance Abuse Counseling
- Wellness & Prevention Education

For more information, please contact Saint Joseph's Mercy Care at (678) 843-8600

Accommodations for Students with Disabilities

Morris Brown College is committed to providing equal access and opportunity for all students, including those with disabilities. The college recognizes the importance of creating an inclusive learning environment that supports the academic success and personal growth of every student. In accordance with the principles

of the Americans with Disabilities Act (ADA) and its amendments, Morris Brown College strives to ensure that students with disabilities have reasonable accommodations and support services to facilitate their educational journey.

Morris Brown College remains up to date with the latest developments and guidelines from the Americans with Disabilities Act (ADA) to ensure compliance and promote accessibility. The ADA, as amended by the ADA Amendments Act (ADAAA) of 2008, protects individuals with disabilities from discrimination and mandates reasonable accommodations to provide equal opportunities in various areas of life, including education.

Key aspects of accommodations for students with disabilities at Morris Brown College include:

1. Accommodation Services:

- Morris Brown College provides a dedicated office or department responsible for coordinating and facilitating accommodation for students with disabilities.
- Qualified clinical and health professionals work closely with students to determine appropriate accommodations based on their individual needs and documentation provided.

2. Reasonable Accommodations:

- Morris Brown College offers a range of reasonable accommodation tailored to address the unique needs of each student with a disability.
- Accommodations may include but are not limited to extended time for exams, accessible classroom and course materials, note-taking assistance, assistive technology, and academic support services.

3. Confidentiality and Privacy:

- The college maintains strict confidentiality and respects the privacy of students with disabilities.
- Information regarding a student's disability and accommodation is handled with sensitivity and disclosed on a need-to-know basis.

4. Accessibility and Campus Facilities:

- Morris Brown College strives to provide an accessible campus environment for students with disabilities.
- Efforts are made to ensure that facilities, classrooms, technology, and other educational resources are accessible to all students.

5. Collaborative Approach:

- Morris Brown College encourages open communication and collaboration among students, faculty, staff, and the accommodation services office.
- Through this collaborative approach, the college aims to create an inclusive and supportive educational experience for students with disabilities.

Morris Brown College is committed to fostering an inclusive community where students with disabilities can thrive academically, engage fully in campus life, and reach their full potential. The college remains dedicated to complying with the ADA and its amendments while staying informed about the latest developments and best practices in disability accommodation.

Students with disabilities are encouraged to contact the accommodation services office or designated department at Morris Brown College to discuss their individual needs, seek guidance, and initiate the accommodation request process. The college's commitment to providing reasonable accommodation reflects its unwavering dedication to diversity, inclusion, and equal access to education for all students.

For additional information, contact Dr. Levertis Meeks, Assistant Provost & Executive Director, Center for Teaching, Learning & Innovation, Levertis.meeks@morrisbrown.edu, 404-458-6085, ext. 2063.

CLERY CRIME STATISTICS

Definitions

Reportable Crimes (by federal definition)

- **Homicide**– the killing of one human being by another.
- **Sex Offenses** – Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
 - **Rape** – The penetration, no matter how slight, of the vagina or anus with anybody part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
 - **Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
 - **Incest** – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - **Statutory Rape** – Sexual intercourse with a person who is under the statutory age of consent.
- **Robbery** – taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/ or by putting the victim in fear.
- **Aggravated Assault** – an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary** – the unlawful entry of a structure to commit a felony or a theft.
- **Motor Vehicle Theft** – the theft or attempted theft of a motor vehicle.
- **Arson** – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hates Crimes includes all the crimes listed as reportable Clery crimes that manifest evidence that the victim was chosen based on one of the categories of bias listed below, plus the following crimes.

- **Larceny/Theft** – includes, pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.
- **Simple Assault** – an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
- **Intimidation** – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism or Property (except Arson)** – to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- **Categories of Prejudice:**
 - **Race** – A preformed negative attitude toward a group of persons who possess common physical

characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.

- **Gender** – A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Religion** – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
- **Sexual Orientation** – A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
- **Ethnicity** – A preformed negative opinion or attitude toward a group of persons of the same race or who share common or similar traits, languages, customs or traditions.
- **National Origin** – A preformed negative opinion or attitude toward a group of persons based on individuals who were born in the same country or based on where their ancestors come from.
- **Disability** – A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/ challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.
- **Gender Identity** – A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender nonconforming individuals.

Dating violence, domestic violence, and stalking (VAWA)

- **Dating Violence** – Violence committed by a person who is or has been in a social relationship of romantic or intimate nature with the victim.

The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship. It is not limited to sexual or physical abuse or the threat of such abuse.

- **Domestic Violence** – A felony or misdemeanor crime of violence committed:
 - By a current or former spouse or intimate partner of the victim;
 - By a person with whom the victim shares a child in common;
 - By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
 - By a person similarly situated to a spouse of the victim under domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
 - By any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- **Stalking** – Engaging in a course of conduct directed at a specific person that would cause a reasonable person to
 - Fear for the person's safety or the safety of others; or
 - Suffer substantial emotional distress.

Geography

- **On-Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls; and any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.
- **Non-Campus Building Or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
- **Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

CRIMINAL OFFENSES

OFFENSE	YEAR	GEOGRAPHIC LOCATION			
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		On-Campus	Non-Campus	Public-Property	Total
Homicide	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Sex Offenses	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Robbery	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Aggravated Assault	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Burglary	2021	1	0	0	1
	2022	0	0	0	0

	2023	0	0	0	0
Motor Vehicle Theft	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Arson	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Hate Crimes		There were no reported hate crimes for the year 2021, 2022, or 2023			

VAMA OFFENSES

OFFENSE	YEAR	GEOGRAPHIC LOCATION			
		On-Campus	Non-Campus	Public-Property	Total
Dating Violence	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Domestic Violence	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Stalking	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

ARRESTS AND DISCIPLINARY REFERRALS

OFFENSE	YEAR	GEOGRAPHIC LOCATION			
		On-Campus	Non-Campus	Public-Property	Total
Weapons Law	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Drug Abuse	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
Liquor Law Violations	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0



MORRIS BROWN

COLLEGE

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